
We are excited to announce **U.S. OMNI** as our **403(b) & 457(b) Third Party Plan Administrator!**

In partnership with **Conejo Valley Unified School District**, OMNI will ensure that the plan sponsor, the participants, each of the investment providers and their agents adhere to the many compliance regulations mandated by the Internal Revenue Service.

## Starting or changing your contributions:

If you wish to start contributing or make a change to your current contributions, you will need to submit a **Salary Reduction Agreement (SRA)** form. Changes include: starting a new deduction, stopping an existing deduction, changing the amount of an existing deduction, or changing your investment provider.

The SRA form can be found in the "Employees" tab under "Start | Change Contributions" section of OMNI's website at www.omni403b.com. From there, you will select your employer state in the dropdown and enter your employer name. You have the option of printing out a form and faxing it to OMNI or completing the form electronically on their secure website. OMNI also now offers a new SRA Express Shortened Online form to streamline the process by which new participants may begin making payroll deductions into a single investment account. It is suggested that you complete the electronic SRA form to expedite your request.


**OMNI's** services include the review and approval of all 403(b) & 457(b) transactions, and implementation of Salary Reduction Agreement (SRA) forms.

**OMNI** is available from 7:30 am to 8:00 pm Monday - Friday EST to assist with any questions you may have.

**OMNI's** call center representatives can be reached at:

1-877-544-OMNI (6664)

www.omni403b.com

## TRANSACTIONS

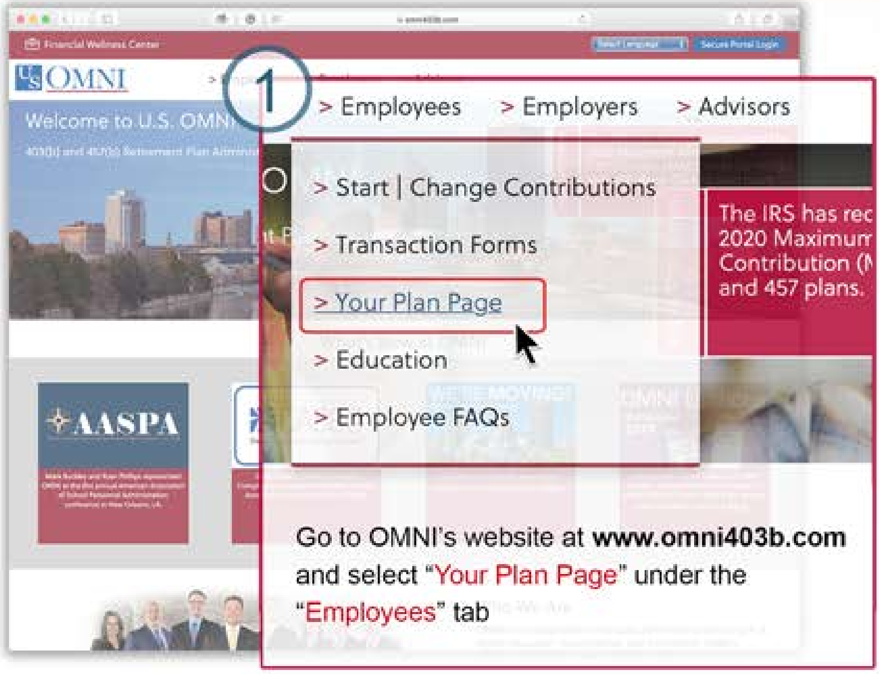
Refer to the instructions on the following pages to submit an SRA or any of the transactions below.

*Transactions permitted by plan may vary

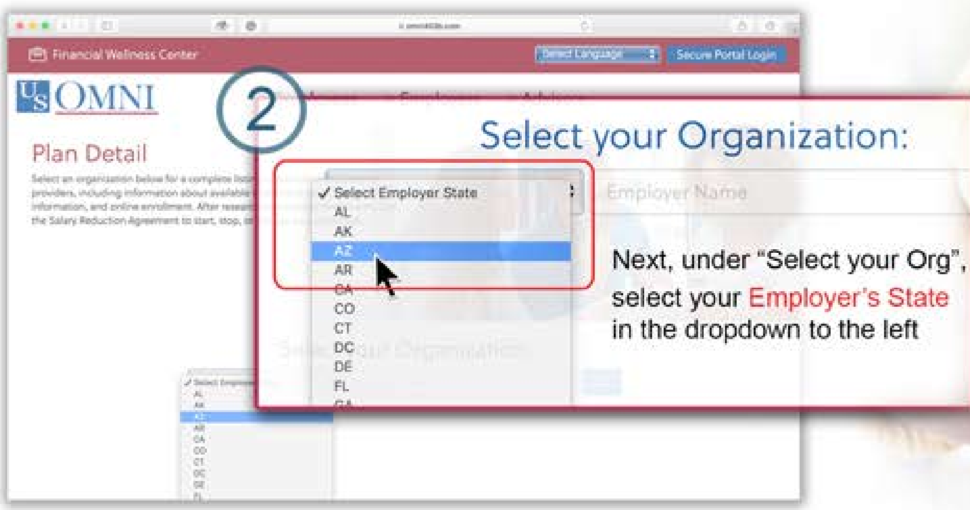
- Distributions (including distributions due to age, death, disability, separation from service, and domestic relations orders).
- Exchanges/Transfers/Rollovers of 403(b) funds between vendors or 403(b) plans
- Hardship Withdrawals
- Loans
- Purchase of Service Credits
- Qualified Domestic Relations Orders (QDRO)

U.S. OMNI

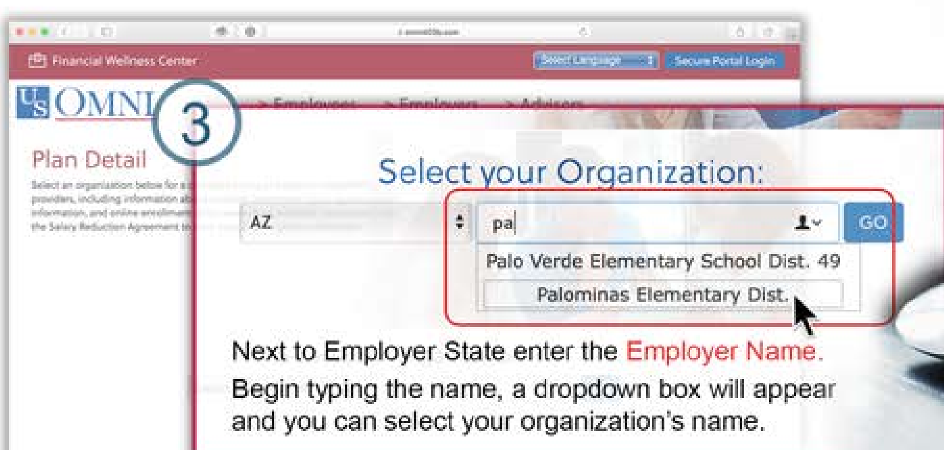

Specific plan information is available on OMNI's website at www.omni403b.com.
This information can be viewed by following the steps below:




Go to OMNI's website at **www.omni403b.com** and select "Your Plan Page" under the "Employees" tab

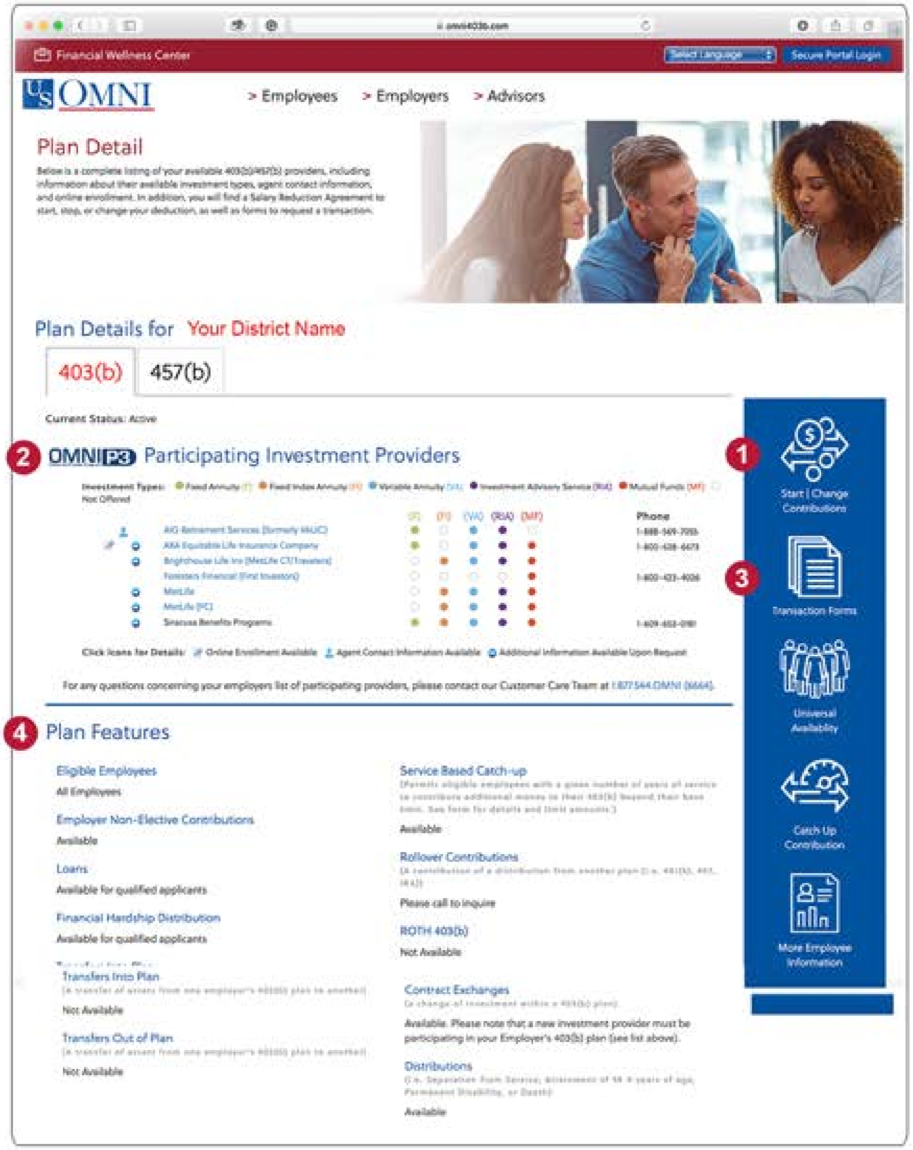



Next, under "Select your Org", select your Employer's State in the dropdown to the left




Next to Employer State enter the Employer Name. Begin typing the name, a dropdown box will appear and you can select your organization's name.


You have now reached the **Conejo Valley Unified School District** webpage where you will find the following information:




## PLAN DETAILS

### 403(b)

1. Salary Reduction Agreement (SRA) – You can submit an on-line SRA form to start, stop or make a change to your contribution. You must already have an account established with your selected investment provider before submitting an SRA.
2. Participating Investment Providers – Add or open an account choosing from the investment service providers that have been approved in your plan.
3. Plan Transactions – You'll find the forms needed to initiate transactions such as a distribution, hardship or loan.
4. Plan Features – Find your Plan Features below the listed Participating Investment Providers. Your Plan Features contains what is or is not permitted within the plan based on your current plan document.

To access **457(b) Plan Details** click on 457(b) Plan tab.

## APPROVED 403(b) PROVIDERS

- AIG RETIREMENT SERVICES (FORMERLY VALIC)
- AMERICAN CENTURY SERVICES LLC
- AMERICAN FIDELITY ASSURANCE CO.
- AMERICAN FUNDS SERVICE COMPANY
- AMERICAN UNITED LIFE INS CO
- AMERICO FINANCIAL LIFE / ANNUITY
- AMERIPRISE FINANCIAL/RIVERSOURCE
- ATHENE ANNUITY AND LIFE (AVIVA)
- BRIGHTHOUSE LIFE INS (METLIFE CT/TRAVELERS)
- CALIFORNIA TEACHERS ASSOCIATION (CTA)
- CALSTRS PENSION 2 (VOYA)
- EQUITABLE (FORMERLY AXA)
- FIDELITY MANAGEMENT TRUST
- FIDUCIARY TRUST INTL-FRANKLIN TEMPLETON
- GENERAL AMERICAN LIFE
- GLOBAL ATLANTIC FINANCIAL GROUP
- GLP & ASSOCIATES
- GREAT WEST LIFE INS. CO.
- GWN/EMPLOYEE DEPOSIT ACCT
- HORACE MANN LIFE INS. CO.
- INDUSTRIAL ALLIANCE INS & FIN. SERV. INC
- INVESCO OPPENHEIMERFUNDS
- JACKSON NATIONAL LIFE III
- JEFFERSON NATIONAL LIFE
- LINCOLN INVESTMENT PLANNING
- LINCOLN NATIONAL
- METLIFE
- MIDLAND NATIONAL LIFE INSURANCE
- MODERN WOODMEN OF AMERICA
- NATIONAL LIFE GROUP (LSW)
- NORTH AMERICAN COMPANY
- NY LIFE INS. & ANNUITY CORP.
- ORION PORTFOLIO SOLUTIONS, LLC (FOMERLY FTJ FUNDCHOICE)
- PACIFIC LIFE INSURANCE COMPANY
- PENSERV SMARTSAV (FORMERLY FORESTERS)
- PERSHING FUNDS
- PFS INVESTMENTS
- PLANMEMBER SERVICES CORP.
- PUTNAM INVESTMENTS
- ROTH - AIG RETIREMENT SERVICES (FOMERLY VALIC)
- ROTH - AMERICAN CENTURY SERVICES LLC
- ROTH - CALSTRS PENSION 2 (VOYA)
- ROTH - EQUITABLE (FORMERLY AXA)
- ROTH - FIDELITY MANAGEMENT TRUST
- ROTH - HORACE MANN LIFE INS. CO.
- ROTH - INDUSTRIAL ALLIANCE PACIFIC
- ROTH - INVESCO OPPENHEIMERFUNDS
- ROTH - LINCOLN INVESTMENT
- ROTH - METLIFE
- ROTH - NATIONAL LIFE GROUP (LSW)
- ROTH - ORION PORTFOLIO SOLUTIONS, LLC (FORMERLY FTJ FUNDCHOICE)
- ROTH - PENSERV SMARTSAV (FORMERLY FORESTERS)
- PLANMEMBER SERVICES CORP.
- ROTH - PRIMERICA FINANCIAL SERVICES
- ROTH - SECURITY BENEFIT
- ROTH - THE LEGEND GROUP, A LINCOLN INVEST CO
- ROTH - VANGUARD FIDUCIARY TRUST CO.
- ROTH - COYA FINANCIAL (RELIASTAR)
- ROTH - VOYA FINANCIAL (VRIAC)
- SECURITY BENEFIT
- SYMETRA LIFE INSURANCE COMPANY
- THE LEGEND GROUP, A LINCOLN INVESTMENT COMPANY
- THRIVENT FINANCIAL FOR LUTHERANS
- TIAA-CREF
- TRANSAMERICA
- UNITED TEACHER ASSOCIATIES INSURANCE CO
- VANGUARD FIDUCIARY TRUST CO.
- VICTORY CAPITAL (USAA MUTUAL FUNDS)
- VOYA FINANCIAL (RELIASTAR)
- VOYA FINANCIAL (VRIAC)
- WADDELL & REED INC.
- WESTERN  NATIONAL (AIG) - 1

The following Investment Providers are no longer authorized to establish new accounts for this plan. Employees currently contributing to one of these Investment Providers may continue their contributions without interruption:

- ANNUITY INVESTORS LIFE INS. CO.
- NATIONAL HEALTH INSURANCE COMPANY - 403(b)
- T.ROWE PRICE TRUST COMPANY
- UNITED TEACHER ASSOC. INS. CO.
- USAA LIFE INSURANCE CO.

## APPROVED 457(b) PROVIDERS

- AMERICAN UNITED LIFE INSURANCE CO - 457
- FIDELITY MANAGEMENT TRUST CO. - 457
- NATIONAL LIFE GROUP (LSW) - 457
- ORION PORTFOLIO SOLUTIONS, LLC (FOREMERLY FTJ FUNDCHOICE - 457
- PACIFIC LIFE INSURANCE COMPANY - 457
- ROTH - FIDELITY MANAGEMENT TRUST - 457
- SECURITY BENEFIT - 457
- VOYA FINANCIAL (RELIASTAR) - 457
- VOYA FINANCIAL (VRIAC) - 457